SHALDON PARISH COUNCIL

GRANT AWARDING POLICY

ADOPTED 23 JANUARY 2023
REVIEWED APRIL 2026
NEXT REVIEW APRIL 2027

1.0 General Information for Applicants

1.1 Shaldon Parish Council has statutory powers to make funds available to local organisations for the overall benefit of Shaldon and its residents.

This grant award policy is designed to provide support to local not-for-profit groups, charitable or volunteer organisations or worthy causes delivering services to the community of Shaldon. A grant is any payment made by the Parish Council to an organisation for a specific purpose that will benefit the Parish, or residents of the Parish and which is not directly controlled or administered by the Parish Council. A sum of money will be allocated in the budget approved by full council in support of this awarding policy in each financial year. Legislation that allows for the awarding of grants is as follows:

- Local Government Act 1972, Section 137 (1) Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised
- Local Government Act 1972, Section 111 a local authority shall have power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.
- Local Government (Miscellaneous Provisions) Act 1976 Section 19 (for request of a recreational nature)

Please note that this policy provides an option (not an obligation) to make grants.

1.2 In addition to outlining Shaldon Parish Council's guidelines for awarding grants, this document also formalises the application process to provide clarity, openness and fairness.

1.4 The size of any grant awarded is at the discretion of the Parish Council. .

1.5 Grant applications will only be considered if the application form is completed which can be obtained from the Parish Clerk/RFO at clerk@shaldonparishcouncil.gov.uk.

No additional written information will be required but clarification may be sought and conditions may be attached to any award. If an application is for a grant for a large amount of money, then further information may be required. For example, a business plan and accounts for the previous 2 years.

2.0 Who is Eligible?

2.1 The following organisations are eligible to apply:

a. Shaldon based charities, clubs, associations, groups or other organisations whose activities benefit all or some of the Shaldon community.

b. Local branches of regional or national charities, clubs, associations, groups or other organisations whose activities benefit all or some of the Shaldon community.

3.0 The following are not eligible?

a. Projects which are the prime statutory responsibility of other government bodies.

b. Support for individuals, private businesses and "for profit" commercial organisations or for projects which improve or benefit privately owned land or property.

c. Support for regional and national organisations unless it can be clearly demonstrated that the grant would be used specifically for Shaldon residents.

d. Support for organisations with political or religious affiliations unless for a specific non-discriminatory purpose offered without exclusivity to a particular political group or religion.

e. The running costs of any organisation.

f. Projects which have already been completed or will have been completed by the time the grant is made.

g. From organisations who do not have regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010 by removing or minimising disadvantages suffered by people due to their protected characteristics.
- Advance equality of opportunity between people who share a protected characteristic and those who do not by taking steps to meet the needs of the people from protected groups where these are different from the needs of other people;
- Foster good relations between people who share a protected characteristic and those who do not by encouraging people from protected groups to participate in public life or in other activities where their participation is disproportionately low.

6.0 Conditions of Grant

6.1 It is a condition of acceptance of a grant that:

a. Shaldon Parish Council support must be acknowledged appropriately on all related publicity and promotional material including posters, advertisements, press releases and leaflets.

b. Grants awarded can only be used for the purpose for which they were given and in compliance with any conditions applied.

c. Grants must not be distributed to any other organisation, other than as agreed as part of the grant award.

d. All grant recipients are asked to provide a short report to confirm that the money has been used as intended and, if possible, to provide photographs of the funded activity or item and receipts. If the grant is not used for the purpose stated, then all monies must be returned to Shaldon Parish Council. Grant recipients will also be invited to attend the Annual Parish Meeting to present feedback on their activities and projects.

7.0 What factors will be considered as part of the decision making?

7.1 The following are among those matters which are likely to be considered:

a. General eligibility

b. Organisational credibility

c. Impact on identified local need

d. Community support

e. Value for money

f. Any match-funding and other efforts to self-fund the project

g. Social, environmental or economic impact

h. Community involvement

i. Feasibility

j. Likely effectiveness

k. Soundness of the business or project plan

l. Added value and Sustainability

7.2 For grant applications made by sports clubs, evidence will need to be provided for one or more of the following:

a. How the club has used its income from the preceding year to maintain and increase its membership

b. How the club has used its income from the preceding year to make improvements to its facilities

c. How the club has maintained its facilities

8.0 When Will Decisions Be Made?

8.1 Applications will be considered May and November by the Finance Committee and then by Councillors at a Full Council meeting. Please refer to Shaldon Parish Council's website (www.shaldonparishcouncil.gov.uk) for the meeting dates or contact the clerk at clerk@shaldonparishcouncil.gov.uk.